



STATE OF INDIANA

Mitchell E. Daniels Jr., Governor

DEPARTMENT OF ADMINISTRATION
Minority and Women's Enterprises Division

Indiana Government Center South
402 West Washington Street, Room W469
Indianapolis, IN 46204
(317) 232 - 3061

February 11, 2009

KGM Temporary Staffing & Training
Attn: Kim Graves
9421 Tower Lane
Indianapolis, Indiana 46235

Subject: Application for MBE/WBE certification

Dear Kim Graves,

Congratulations! The Indiana Department of Administration, Minority and Women's Business Enterprises Division is pleased to inform you that KGM Temporary Staffing & Training is hereby certified as a Minority and Woman Business Enterprise (MBE/WBE).

Your company provides a commercially useful function in the areas listed below. Only work performed in these areas will be counted towards Minority/Woman Business Enterprise participation:

UNSPSC CODES(S)

<i>Code</i>	<i>Description</i>
80111600	Temporary personnel services

This certification is valid through February 29, 2012. Although your certification is valid for a three-year period, you will be required to submit an annual *Affidavit of Continued Eligibility*, which reflects updates regarding the issues critical to maintaining your certification. However, you must notify us immediately if any changes occur. Failure to notify us of changes or to provide the *Affidavit of Continued Eligibility* form annually will result in revocation of your certification. Changes include, but are not limited to:

- Change in location or contact information (address, phone number, e-mail address, etc.)
- Change in services provided (amendment to certification)
- Change in ownership
- Change in control

In addition to your official notifications to this office, we encourage you to visit our website at www.in.gov/idoa/mwbe and update your Business Registration Profile. It is important that you review and update your profile regularly, because state purchasing agents and prime contractors will use this information to contact you for business opportunities. For questions regarding your registration profile, you may contact Shirley Houston at 232-6870 or shouston@idoa.in.gov.

While this letter serves as notification of certification, it does not serve to prove continued eligibility. Please visit <http://www.in.gov/idoa/minority/Certifications.xls> to verify certification status. Please contact our office at (317) 232-3061 if you have any other questions.

Sincerely,

Alice Watson, Deputy Commissioner
Indiana Department of Administration
Minority and Women's Business Enterprises Division
AW/LJT/NW