

**Your company's  
workforce solution.**



**Call or click today,  
for help tomorrow!**

P: 317.658.2718

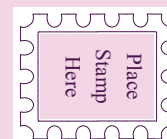
F: 866.910.3763

[kim@kgmstaffing.net](mailto:kim@kgmstaffing.net)

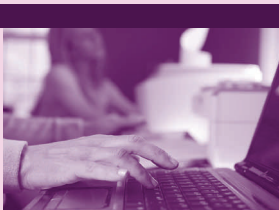
[www.kgmstaffing.net](http://www.kgmstaffing.net)

**M/WBE CERTIFIED**

KGM Temporary Staffing & Training, Inc.  
2511 E. 46th St., Suite D  
Indianapolis, IN 46205-2460



**317.658.2718**



## HIRING MANAGER:

Thank you for the opportunity to share our temporary staffing agency. For State contracted agencies, *KGM Temporary Staffing & Training, Inc.* (KGM) is certified as a Minority/Women Business Entity (M/WBE). UNSPC Code: 80111600.

Today's economy is tough, and the business environment as a whole is very competitive. In order to compete successfully, companies must remain "lean." Businesses can only do so by hiring the most essential personnel as temporary or permanent staff. Because of this, it makes perfect sense to hire a reliable temporary agency to provide all other staffing needs as they may arise. This is where we come in.

KGM can provide all your Administrative/Clerical and Light Industrial staffing needs, this is our specialty. KGM has a pool of experienced personnel from which we can draw. That is because we are constantly recruiting, screening and training personnel to stay in business.

## BENEFIT OF USING KGM:

By retaining the services of KGM, your company can avoid the minuscule details involved in hiring, firing and training personnel. If for some reason a person hired by your business is not performing up to par, your company is at liberty to ask for a replacement.

Another benefit is that there are no penalties to worry about, such as dealing with the State's unemployment agencies, social security, medical health insurance, or even payroll. KGM Temporary Staffing takes care of everything, including paying the salary.

All KGM needs to start the process is a complete job description of what the temporary employee will be doing, skills needed to do the job, and levels of responsibility.

In order to open your account we will provide you with our *terms and conditions* outlining both KGM and customer responsibilities. Upon receipt of that document, we will begin searching for the right person for the assignment.

## KGM'S CORE VALUES:

- **DEPENDABILITY** – Our companies need someone they can count on being there.
- **EFFICIENCY** – Our team of workers are trained to work smart.
- **PROFESSIONALISM** – Our appearance and work ethic is an asset to the companies we serve.
- **PROFICIENCY** – Skilled, seasoned individuals with knowledge of various computer software programs.
- **PUNCTUALITY** – Is not an old-fashioned or outdated concept, being on time is crucial.

For further information or to request a packet of information, contact us today... We'd love to meet with you!

**Kim Graves**  
Owner & President

**P: 317.658.2718**

**F: 866.910.3763**

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